

NORTH CAROLINA MILITARY AFFAIRS FULL COMMISSION MEETING

Minutes of the Meeting of the North Carolina Military Affairs Commission Full Commission

Date: July 21, 2014

Location: Via Teleconference/116 W. Jones Street, Raleigh, North Carolina

Voting Members Present:

Brigadier General Mabry (Bud) Martin, ARNGUS Retired - Chair

Brigadier General Paul Dordal, USAF Retired - Vice Chair

Colonel Frank Bottorff, USMC Retired

Commander Bill Lehmann, USCG Retired

Lt. Col. Robert Anderson, USA, RET

George Breece

Major General Bob Dickerson

Mr. Jeremiah Daniels

Mr. Cresswell Elmore

Rep. George Cleveland

Sgt. Maj. William Hatcher

Senator Harry Brown

Ms. Cindi Basenspiller

Non-Voting Members:

Major General Cornell Wilson Jr., USMC Retired

0900 Welcome

Chairman Bud Martin welcomed attendees to the NCMAC Full Commission meeting.

Vice Chairman Dordal briefed the Commission on the five-member BRAC Review Committee's findings. Vice Chairman Dordal discussed the additional value of the lobbying component to this SWOT Analysis contract. The Committee was briefed on the two-day analysis by BRAC Review Committee members, resulting in the selection of Company "A" to accomplish the scope of work in the BRAC preparation RFP. The recommendation for Company "A" was brought before the Executive Steering Group on May 6, 2014, which approved the recommendation.

Chairman Martin made a motion to approve the Executive Steering Group's recommendation of Company "A" noting the purpose for including the full Commission is to ensure full involvement by all.

Col. Bill Lehmann asked the name of the firm and price. MG Wilson responded that the Matrix Group would perform the SWOT analysis and lobbying effort through June 2015 at the cost of \$554,900. Col. Lehmann stated that while he did not have much personal knowledge of the contractor, he has confidence in the voting members of the BRAC Analysis Committee, and would support the motion to approve the recommendation.

Chairman Martin asked that a motion be made to approve the BRAC Review Committee's recommendation to hire the Matrix Group, which motion was made by Col. Lehmann and which was seconded by Lt. Col. Robert Anderson. All were in favor and none opposed the vote.

Chairman Martin asked if there were any other questions. Vice Chair Paul Dordal invited Gen. Wilson to discuss the process following the kick-off with the Matrix Group. Gen. Wilson advised that Major Lumsden would be managing the project with the Matrix Group, tying in community organizations and local commanders.

Chairman Martin thanked all participants for their time and support and adjourned the meeting at 0912.

By-Law Recusal Section

Section 6: Recusal.

Commission or Committee members shall recuse himself from any matter in which he has a conflict of interest, pursuant to the following:

The applicant or any person may request that a member recuse himself due to a conflict of interest. Such request shall not constitute a requirement that the member recuse him or herself. In the event of a conflict over whether a member, when requested, shall recuse himself, the Chairman shall make the final decision.

The members may, by majority vote, recuse one of its members if there is reasonable public perception that a conflict of interest exists.

The member who has recused himself from a proceeding shall not participate with the Commission or Committee in that proceeding as a member in any capacity.

If a previously unknown conflict is discovered, the Commission or Committee may take evidence pertaining to the conflict, and if warranted, recuse the conflicted member. The Commission or Committee shall review any proceedings to determine if the conflict of interest negatively impacted the impartiality of the proceedings. If any adverse impact is indicated, the proceedings shall be re-done, in part or in its entirety.

The Commission or Committee may adjourn the proceedings to a future meeting if, after a recusal, a quorum is no longer present. The Commission or Committee may then resume the proceeding when a quorum is present.

If, after the recusal of a member, a quorum is not present on the Commission or Committee, the Commission Chairman may appoint replacement voting members to satisfy a quorum for that order of business. The newly appointed voting members shall come from the same Committee as the recused member or if replacing recused members of the full Commission, shall be nominated from the original authorizing body.

